

City of Preston
Regular City Council Meeting
July 8, 2024

Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.

ROLL CALL: Present: JT Thomson, Dylan Meyer, Adam Reuter. Absent: Matt Petersen, Matt Gerardy

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief, Chad Gruver, Deputy Clerk, Tracey Lee.
Marc Rudin, Origin Design

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by JT Thomson. Motion carried.

CONSENT AGENDA: Sieverding asked if the building permit for the School and J. Petersen's were in order, in which Ganzer confirmed they were. Motion to approve the consent agenda was made by JT Thomson to approve the consent agenda including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, Building Permit-Micah Cram , Two Building Permits for Easton Valley and Class C Retail Alcohol License for Downtown Pub & Grill, seconded by A. Reuter. Motion carried.

Payee	Description	Amount
GATOR GRAPHICS	PD HATS	105.00
IOWA LAW ENFORCEMENT ACAD	MMPI EXAM J. DRISCOLL	150.00
NASRO	SCHOOL TRAINING	500.00
OLY'S GARAGE	TIRE FOR EXPLORER	350.45
AT&T MOBILITY	PHONE SERVICE-PD	127.87
PRESTON TELEPHONE COMPANY	JUNE 2024 PHONE SERVICE	895.13
CARDMEMBER SERVICE	DEPARTMENT ID	16.26
JACKSON COUNTY RECORDER	RECORD 28E AGREEMENT-SRO	47.00
ZERO9 HOLSTERS	BODY CAMERA HOLDER	57.45
MAINSTAY SYSTEMS OF IOWA LLC	COMPUTER LICENSE FOR VPN	1,103.00
KIRBY WATER CONDITIONING	50# SOLAR SALT	78.00
USCELLULAR	FD CELL BILL	28.98
ALEX AIR APPARATUS	CHEM ATTACK CLASS A 5 GALLONS	646.92
PRESTON MUNICIPAL UTIL.	JUNE 2024 UTILITY PMTS	8,972.36
PRESTON READY MIX CORP.	ROACK ROCK MERRILL ST/BACK ALLEY	1,596.53
IOWA ONE CALL	80 EMAILS	29.50
CASEL CONSTRUCTION	DOWNPMT 2 DOORS TWOGOOD PARK	6,683.33
EASTERN IOWA PLUMBING & HEATING	FLUSH VALVES TWOGOOD WESTSIDE PARK	569.43
BADRICK'S SERVICE & SALES	3 NOTCH BLADES	59.40
136 BODY SHOP	PAINT HORSE TRAILER	1,445.00
DEEZ CUTZ	ROCK REMOVAL BIKE TRAIL	165.00
K & K GREEN ACRES LAWN CARE SERVICE	STERILIZATION - WALKING PATH	2,155.00
JACKSON COUNTY ECONOMIC ALLIANCE	INVESTMENT FOR FY 2024/2025	13,000.00
JACKSON COUNTY TOURISM	ANNAL DUES 24-25	60.00
BOHLMANN INCORPORATED	2 BENCHES 1 TRASH RECEPTALE MSS	3,748.74
CARDMEMBER SERVICE	CLERK SCHOOL REGISTRATION	96.53
LEE, TRACEY	HOTEL MEALS MILEAGE IOWA MPI	902.75
IOWA LEAGUE OF CITIES	MEMBER DUES 24/25	932.00
PRESTON TIMES	06/10/2024 CLAIMS	331.67
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	36.75
MILES LUMBER AND HARDWARE	PAINT - INCUBATOR BUILDING	453.52
MAQUOKETA STATE BANK	JUNE 2024 MAINT FEE	45.58

DRISCOLL, JOHNNY	SIDEWALK REIMBURSEMENT PROGRAM	633.75
ORIGIN DESIGN	AMOS ST FIELD SERVICES DURING CONSTRUCTION	3,213.25
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE 2025	104.12
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	165 AZONE	883.66
VAN WERT INC	20 WATER ERTS	1,879.67
CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT JULY-DEC 2024	3,078.00
SWEENEY CONTROLS CO.	24/25 12 MO. INSIGT ALARM-BLOWER BLDG	300.00
WPPI	JUNE 2024 POWER PURCHASE	56,165.26
ALLIANT ENERGY	QTR 2-2024 ADMIN FEE	3,000.00
JOHN DEERE FINANCIAL	TOOL CHEST SEAT COVERS ELECTRIC TRUCK	119.88
IOWA ASSOC. OF MUN. UTIL.	ENEGIZERS SUMMER 2024	178.50
CLAYTON ENERGY CORPORATION	JUNE 2024 RESERVATION INV	6,886.35
RIVERSTONE GROUP INC.	YELLOW TRACER WIRE 5/8HEX W/CAP"	413.05
IOWA MUN WORKERS COMP.	INSTALL 1 24-25	870.00
WASTE AUTHORITY OF JACKSON COUNTY	JUNE 2024 TIPPING FEES	6,318.61
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - JUNE 2024	259.20
1ST AYD CORPORATION	TOILET PAPER/PAPER TOWELS	260.11
FARRELL INC	SUN/SHADE GRASS SEED	75.66
WILLIAMS, BRIANNA	UTILITY DEPOSIT REFUND	137.81
	Grand Totals:	130,185.03

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	38,357.34
DEBT SERVICE FUND	0.00
ROAD USE TAX FUND	3,606.00
INSURANCE RESERVE	0.00
CUSTOMER DEPOSITS	137.81
WATER FUND	4,900.15
SEWER FUND	5,575.55
ELECTRIC FUND	61,740.43
GAS FUND	8,111.27
GARBAGE FUND	7,293.03
STORM WATER FUND	316.66

JUNE 2024 REVENUES

GENERAL FUND	178,189.81
ROAD USE TAX FUND	610,900.71
EMPLOYEE BENEFIT TAX	63,627.66
EMERGENCY	36,213.23
TIF	5,475.95
CUSTOMER DEPOSITS	28,591.03
DEBT SERVICE FUND	-37,132.42
WATER FUND	680,391.36
SEWER FUND	526,662.96
STORM WATER FUND	58,829.49
ELECTRIC FUND	708,363.22
GAS FUND	689,228.89
GARBAGE FUND	56,514.02

MCNEIL SUBDIVISION-LOT MODIFICATIONS: Marc Rudin with Origin Design presented how the Westside Subdivision is currently platted out and presented options on increasing the lot sizes. The original projection had 5 lots on one side and 5 lots on the other side in addition to lots 1 and 2 on West Street. It was suggested to consider reducing the number to 4 lots on each side, which would increase the lot frontages of each lot by approximately 30 feet. To increase the lot size of Lot 2, Rudin recommended making it simple by doing a plat of survey that the county would assign a parcel letter. The survey would be done by Origin Design, the city would deed it over making the owner of Lot 2, own 2 parcels adding approx. 30x130 to the lot size. The final design for the projected additional 8 lots won't be platted out yet until we look at designing the subdivision. Comments included that the initial idea would be to be able to offer larger lots in comparison to other subdivisions. The cost for the plat of survey would be roughly \$1000 - \$1300. A motion was made by JT Thomson to approve Origin Design to modify McNeil Subdivision plat of survey of the Westside Subdivision Lot 2. Seconded by A. Reuter. Motion carried.

AMOS STREET RECONSTRUCTION UPDATE: Marc Rudin reported that things were moving along, work started a week ago with the Storm Sewer work being done on DeGroat street and Amos, hoping to finish that up by the end of the week before starting the resurfacing. No issues so far.

RESOLUTION 2024-1: A Resolution authorizing unbudgeted transfers as required was presented by Ganzer to appropriate funds for the amended budget. Transfers included Employment Tax Benefit Levy to General Fund for Police, Library and Administration for Health Insurance, FICA and IPERS. Also transfer from Sewer to Sewer Sinking for loan payment. A motion to approve Resolution 2024-1 authorizing budgeted transfers as required was made by D. Meyer, seconded by JT Thomson. Motion carried.

RESOLUTION 2024-2: A resolution approving a FY2024 Jackson County Secondary Roads agreement for a RCTP Project for Amos Street reconstruction and \$25,000 in funds in the City of Preston. The city was awarded \$25,000 from the Jackson County RCTP Program. A motion to approve the agreement was made by A. Reuter, seconded by D. Meyer. Motion carried.

DOWNTOWN INCENTIVE GRANT AWARD: Alex Hinerichsen applied for the Downtown Incentive Commercial Interior Program Grant for modifications and start-up costs for the soon to be Preston Family Chiropractic located in the City's incubator building. The Committee members reviewed the application and made a recommendation to award the full asking amount of \$7500. Ganzer explained that City has the discretion under our TIF urban renewal plan to offer assistance outside of the scope of the program and was in favor of assisting with some of the costs of the equipment needed to start the new business. Sieverding stated that it shows the City's commitment to helping new businesses start. A motion was made by D. Meyer to award the Downtown Incentive Grant for the full asking price of \$7500 to Alex Hinerichsen for the Preston Family Chiropractic. Seconded by JT Thomson, motion carried.

TEXT MY GOV: Ganzer explained that she was approached to have TextMyGov present their program for a text alert system. She explained that they purchase a data base of cell phone numbers through the postal service based on zip code. This automatically signs people up to receive text alerts from the city for things like water main breaks and street closing, or a variety of things it could be used for. The cost is \$2000 per year plus a first-time set-up fee of \$500, for a minimum 3-year contract. The service has a mapping tool, that allows messages to only go to people affected in a certain area. The council is for the idea but would like to get the opinion of the full council and get some questions asked before making a final decision. Item was tabled until the next meeting.

OLY'S CAR SHOW: Olsen's asked the Clerk's office about responsibility for liability coverage the City's Park for their event if they had a bouncy house. It was recommended by Associated Insurance for Olsen's to take out an event policy, which Norm will provide to them. Associated also recommended getting the City's approval for having the event at Two Good Park – August 3rd. The council feels it brings a lot of people to town, and there were no concerns from Chief Gruver. Event was approved.

EV GOLF OUTING SPONSORSHIP: The City received a request for a hole sponsorship for \$100. We have donated to the event in the past with funds from our WPPI contribution program. Request was granted again this year.

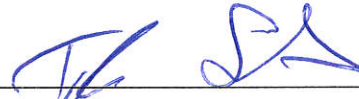
ORDINANCE ENFORCEMENT: Discussion was held on prioritizing a list of Ordinances that need to be addressed and how to enforce compliance of those ordinances. Nuisance items included mowing of grass and weeds, piles of trees left in yards for a long period of time, overhanging and dead trees and timely removal of snow. Junk vehicles, or non-licensed vehicle removal. Chief Gruver has in place, with the recent passing of allowing the bringing municipal infractions upon simple notice, which allows fines for non-compliance. Dilapidated and Vacant properties were discussed, and it was decided to see if it

would be possible to enter a 28E agreement for building inspections. Gruver will continue to work on procedures to clean up these areas. We will continue to have this on the agenda and provide updates as procedures are put in place.

OTHER BUSINESS:

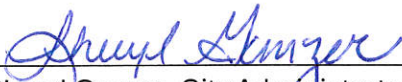
Farmer Market – A sub committee of Preston Growth and Development is working on implementing a Farmers Market in Preston. During their meetings and researching what other Cities do, they wanted to share that instead of beginning small with Vendors in the Downtown area to start with as originally planned and approved, they would like to change the location and have it held at Two Good Park from the beginning. The Council agreed with the change of location.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. Motion to adjourn was made by JT Thomson, seconded by D. Meyer. Motion carried. The meeting adjourned at 7:08pm.



Tyler Sieverding, Mayor

ATTEST:



Sheryl Ganzer, City Administrator/Clerk